

Junior Business Analyst JD

Kwizda Romania is looking for a junior business analyst to join our growing team. You will be responsible for supporting our colleagues with a wide variety of tasks, ranging from consulting to App configuration. We are looking for a curious, independent person who thrives in a fast paced environment. For this position, we expect you to be a tech-savvy professional with a broad understanding of modern technologies. As a junior business analyst, you should also use your communication skills to interact with all departments and collaborate effectively with various stakeholders.

Junior BA will be involved in:

- Staying up-to-date on the latest process and IT advancements to automate and modernize systems (ERP, CRM, TMS etc)
- Gathering critical information from meetings with various stakeholders and producing useful reports
- Leading ongoing reviews of business processes and developing optimization strategies
- Performing requirements analysis
- Work with colleagues and other stakeholders to investigate operational issues, problems and new opportunities, contributing to business process and IT system improvements
- Ensuring solutions meet business needs and requirements
- Assist colleagues and other stakeholders to define user acceptance tests for new or improved business processes and IT system
- Act as a bridge between technical and non-technical colleagues

Junior BA minimum requirements (hard & soft skills):

- A bachelor's degree in business or IT related field
- 1-3 years of experience in business analysis or a related field
- Competency in Microsoft applications, especially Excel
- Experience creating detailed reports and giving presentations
- Analytical and technical skills
- Planning, organizational, and time management skills
- Self-motivated, methodical with excellent attention to detail
- Proactive, "can do" attitude

What we offer:

- Opportunity to work in a dynamic and fast-evolving market
- Opportunity for a solid career plan
- Access to professional education programs and talent development
- Enjoy high degree of responsibility and independence
- Great atmosphere with a friendly and supportive team
- Medical healthcare
- Competitive salary